



## Loaner Laptop Terms and Conditions

ORIDI LLC, upon request, will issue a “loaner laptop” to customers while ORIDI LLC is completing agreed upon service(s) to the customers computer.

### 1. ISSUING LOANER LAPTOP

- 1.1. An ORIDI LCC technician may issue a customer a single loaner laptop only while said customer has agreed to (a) service(s) from ORIDI LLC and has provided ORIDI LLC with the computer in need of service.
- 1.2. A customer **IS NOT GAURNTEEDED** a “loaner laptop,” and ORIDI LLC and/or any of its technician’s do not need reason to not deny a customer a “loaner laptop.”
- 1.3. The ORIDI LLC technician issuing the laptop will sign out a laptop to the customer, recording information about the laptop such as model, serial number, any damage already on laptop, etc. The technician will only release the “loaner laptop” to the customer after the customer has agreed to and signed the terms and conditions set forth in this document, left their personal information on the “loaner laptop” sign out sheet, and signed the “loaner laptop” sign our sheet.
- 1.4. While the technician may attempt to loan a preferred laptop to the customer, it is a first-come first-serve basis program, and there is no grantee to the exact specifications of the laptop the customer is issued.

### 2. CUSTOMER USEAGE

- 2.1. Customers are free to utilize the loaner laptop as they see fit, within the restrictions of the already set-up “Oridi Customer” Windows account on the laptop. Starting at the time a customer signs out a loaner laptop, to the time they sign it back in, the customer takes full responsibility of any actions taken on the laptop at the time, this includes allowing other person(s) to utilize the “loaner laptop.” The customer may not conduct any illegal or immoral actions with ORIDI LLC “loaner laptops.”
- 2.2. Customers are recommended against saving passwords or any personal information on a “loaner laptop.” ORIDI LLC will remove the user account, including any documents or data downloaded and saved in the user account provided, once the “loaner laptop” has been returned. The customer agrees not to hold ORIDI LLC accountable in the case of personal information being lost or discovered by another person(s).
- 2.3. The customer may not change any settings on the BIOS of the laptop, nor make changes to source files of Windows, or make any changes that effect the useability and functionality of the “loaner laptop.”

- 2.4. The customer may not attempt to gain access to the administrator account already setup on the laptop, attempt to create a new administrator, or attempt to elevate the privilege of the already setup guest account.
- 2.5. In the case the customer does not provide the “loaner laptop” for return when collecting their personal computer, ORIDI LLC can hold the customer’s personal computer until the loaner laptop is provided.

### **3. DAMAGE**

- 3.1. In the case damage occurs to the “loaner laptop” while in possession of the customer, the customer agrees they take full responsibility for damages. ORIDI LLC may bill the customer for any needed parts to complete repairs to the “loaner laptop.”
- 3.2. In serious cases of damage or the “loaner laptop” being lost or stolen, where ORIDI LLC finds the “loaner laptop” to need complete replacement, the customer agrees to pay said cost. The customer will be notified of the cost prior to signing this document, and the ORIDI LLC technician issuing the “loaner laptop” will record said prices on this document.